

<i>Library Commission approved minutes as presented on Sep 10, 2019.</i>
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**1. CALLED TO ORDER AND ROLL CALL:**

Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30PM on Thursday August 22, 2019.

**Members Present:** Pamela Bailey, Chair; Kathleen Poulsen, Vice-Chair; Elizabeth Beechwood; Jon Youngberg; Kirsten Beier; Nickie Augustine; Valyrie Ingram; Matthew Hampton, Student;

**Members Absent:** None.

**Staff:** Colleen Winters, Library Director

**Council Liaison:** Adolph “Val” Valfre (not present)

**Others:** Catie Beier;

**2. ADDITIONS/DELETIONS:** None.

**3. APPROVE LIBRARY COMMISSION MEETING MINUTES OF July 22, 2019:**

**MOTION:** Valyrie moved, seconded by Matthew, to approve the July 22, 2019 minutes as presented. **MOTION CARRIED** by all.

**4. CITIZEN COMMUNICATIONS:** None.

**5. INFORMATIONAL ITEMS:**

**5a. FOUNDATION REPORT:** Colleen Winters shared comments about the activities of the Library Foundation of Forest Grove:

**a)** The Foundation Board met last Monday evening.

**b)** The Foundation board continued efforts related to the **Memorial Garden Project** and the **Ginsburg Memorial**. The dedication ceremony is planned for Fri Oct 11, 2019 at 5:30pm. A nice event will be held inside the library after the dedication with catered food and grand piano, etc.

**c)** Has approved landscaping contract (ground prep, irrigation, planting). Plant list almost complete. Will have gravel pathway. Arbor and two benches will be ready.

**d)** The concrete planters (not part of the memorial garden) will not be replaced anytime soon. Other dirt areas near the parking lot – the same contractor may do that work as well.

- e) The new **Foundation Fundraiser Dinner** is scheduled for all day (11am to 8:30pm), Tues Sept 10, 2019 at the Bites Restaurant on Main Street!
- f) See the Library Foundation of Forest Grove's web site at: [www.fglf.org](http://www.fglf.org).

**5b. FRIENDS REPORT:** Colleen Winters shared comments about the activities of the Friends of the Forest Grove Library:

- a) The Friends Board will not meet again until September.
- b) The online book sales (on Amazon.com) continue to do well. A few more volunteers are needed to scan donated books (made available to the Friends) for their value on Amazon. There have been lots and lots of books donated to the library since the last used book sale.
- c) Has approved purchase of new, lighter-weight, portable risers (for performers) for the library. These will replace current much-heavier risers.
- d) Trying to give away heavy wooden credenza currently stored in the hallway outside the Rogers room.
- e) The Friends web site is at: [fglibraryfriends.org](http://fglibraryfriends.org).

**5c. COUNCIL LIAISON REPORT:** Adolph "Val" Valfre shared comments about the recent activities of the Forest Grove City Council:

- a) No comments this month.

**5d. LIBRARY DIRECTOR'S REPORT:** Colleen Winters reported these items:

- a) Charles McAvoy's service to be scheduled.
- b) 2312 Summer Reading program participants. Summer Reading programs have been very well-attended. Over 350 people attended the two "Reptile Man" performances.
- c) The library had a presence at the fun "National Night Out" event. Had 25 Summer Reading signups and gave out many library-related handouts.
- d) Lots of Outreach Story times are scheduled in Sept and Oct. Nathan and Adriana will be part of this effort. WCCLS has hired someone to help with these efforts.
- e) Elizabeth B of the Library Commission is working on a "Local Author's Fair" event to be held at the library in 2020.
- f) Cultural Programs start again in September (Jim J).
- g) Fun teen and tween "Mini-Golf" program held inside the library one evening in the last month, after the library had closed.
- h) The new Study Room reservation system is in place and working. Good reviews from library patrons.

**6. DISCUSSION OF ITEMS:**

**a) WCCLS updates:** Strategic Plan is done. Will be approved in Sept. The Library Commission might hear highlights of the plan as early as October.

The current WCCLS levy expires May 2021. May go out for a vote at some point in 2020, to be decided.

Lisa Tattersall (WCCLS Manager) may come to visit us at a future Library Commission meeting.

**b) Fourth week: 3-hr Anniversary Party with various events planned – to be held Sat Oct 26, 2019 – 1 to 4pm** (This also last day of used book sale at the other end of the library, so this will be a busy day!). Community can participate during the party: contests, events, activities, etc. Colleen wants the Library Commission to do something. Ideas discussed:

(1) Music – simple music, very small groups would be nice.

(2) Food – old food items? Bakery, caterer, what to drink?

(3) Souvenir bookmarks

(3b) Printing of custom bookmarks (by the fireplace).

(4) Children's activities – games (in the children's area) – which ones?

(5) Historical characters, like Mrs. Rogers.

**7. ANNOUNCEMENT OF NEXT MEETING:**

The next Library Commission meeting will be held on Tuesday September 10, 2019 at 6:30PM, in the Library's Rogers Room.

**8. ADJOURNMENT:**

Hearing no further business, Chair Bailey adjourned the meeting at 8PM.

Minutes respectfully submitted by:

Colleen Winters, Library Director  
Jon Youngberg, minute-taker